

# **GREATER BROCKPORT DEVELOPMENT CORPORATION**

**Audit Committee Meeting  
Seymour Library, Brockport  
April 17, 2013**

## **AGENDA**

**Call To Order** (Jacquie Davis)

**Roll Call** (Jacquie Davis)

### **New Business**

- ▶ Designate someone to take minutes
- ▶ Vote to adopt the draft Audit Committee Charter (see attached). Motion to be followed by a discussion in which any concerns, edits or other changes can be addressed. Charter needs to be presented to full Board at May meeting.
- ▶ Set an Audit Committee meeting schedule for FY 2013-14 (may wish to discuss "Future Business" first)
- ▶ The state requires an annual independent certified audit be conducted of the GBDC's finances. This audit needs to be completed and submitted to the state by July 31. The Audit Committee is charged with securing a minimum of three bids from qualified persons to conduct this audit. These bids are to be submitted to the full Board in time for its consideration at the June 7, 2013, Board of Directors meeting.

**Adjournment**