



GREATER BROCKPORT DEVELOPMENT CORPORATION

CODE OF ETHICS

This Code of Ethics shall apply to all officers and employees of the Greater Brockport Development Corporation ("GBDC"). These policies shall serve as a guide for official conduct and are intended to enhance the ethical and professional performance of the GBDC's directors and to preserve public confidence in the GBDC's mission.

Responsibility of Directors and Employees

1. Directors and employees shall perform their duties with transparency, without favor and refrain from engaging in outside matters of financial or personal interest, including other employment, that could impair independence of judgment, or prevent the proper exercise of one's official duties.
2. Directors and employees shall not directly or indirectly, make, advise, or assist any person to make any financial investment based upon information available through the director's or employee's official position that could create any conflict between their public duties and interests and their private interests.
3. Directors and employees shall not accept or receive any gift or gratuities where the circumstances would permit the inference that: (a) the gift is intended to influence the individual in the performance of official business or (b) the gift constitutes a tip, reward, or sign of appreciation for any official act by the individual. This prohibition extends to any form of financial payments, services, loans, travel reimbursement, entertainment, hospitality, thing or promise from any entity doing business with or before the GBDC.
4. Directors and employees shall not use or attempt to use their official position with the GBDC to secure unwarranted privileges for themselves, members of their family or others, including employment with the GBDC or contracts for materials or services with the GBDC.
5. Directors and employees must conduct themselves at all times in a manner that avoids any appearance that they can be improperly or unduly influenced, that they could be affected by the position of or relationship with any other party, or that they are acting in violation of their public trust.
6. Directors and employees may not engage in any official transaction with an outside entity in which they have a direct or indirect financial interest that may reasonably conflict with the proper discharge of their official duties.
7. Directors and employees shall manage all matters within the scope of the GBDC's mission independent of any other affiliations or employment. Directors, including ex officio board members, and employees employed by more than one government shall strive to fulfill their professional responsibility to the GBDC without bias and shall support the GBDC's mission to the fullest.
8. Directors and employees shall not use GBDC property, including equipment, telephones, vehicles, computers or other resources, or disclose information acquired in the course of their official duties in a manner inconsistent with State or local law or policy and the GBDC's mission and goals.
9. Directors and employees are prohibited from appearing or practicing before the GBDC for two (2) years following employment with the GBDC, consistent with the provisions of Public Officers Law.